

## Finance Committee Meeting

September 26, 2012 7:30 PM  
Veterans Memorial Building, Room 229  
900 Main Street  
Millis, MA 02054

### In Attendance:

Craig Schultze, Chairman  
Peter Jurmain, Vice Chairman  
Rich Molloy, Clerk  
Bud Drummey  
Rick Manburg  
Chris Smith  
Jim Smith  
Susan Vecchi  
Charles Aspinwall, Town Administrator  
Charles Vecchi, Board of Selectmen  
Jim McKay, DPW

Craig Schultze called the meeting to order at 7:30 PM,

### Article #15 DPW Equipment:

Jim McKay

The department is requesting the purchase of (2) small sanders. The cost is \$5,950.00 each. With the purchase of these sanders the town will have seven sanders on the road during snow emergencies. Unit #2 & #14 will help sand subdivisions and town parking lots allowing the larger sanders to concentrate on heavier traveled roads. The total amount of \$11,900.00 is part of the Plymouth County Commissioners bid.

The department is also requesting the purchase of a 2012 1-ton dump truck. The cost of the new vehicle is \$41,120.00. This vehicle would replace Unit #2. Unit #2 is a front line vehicle used year round for plowing, road repairs and towing the landscaping trailer. The vehicle was purchased used in 2004 and has 120,000 miles. Repairs of \$2,500.00 would need to be done on the front and rear ends. The \$41,120.00 includes a 9' Fisher Plow Package. The plow on the current vehicle would not fit the new vehicle.

If approved at Town Meeting, the plows and vehicle would be available for delivery in November.

### Article #14 Sewer and Drain Manhole Frame & Cover Repair:

The repairs would include the manholes on Route 109. Greco Construction was awarded the bid at \$625.00 per manhole. The request is for \$14,000.00 and will be funded by the Sewer Enterprise Fund.

Article # 10 DPW Heating System:

Phase I of this project would include replacing the heating and air conditioning in both offices and the break room. The offices have electric heat and the break room does not have any heat at this time. All three rooms have wall a/c units. Phase I is estimated at \$30,000.00. The electric system is maxed out at 200 amps. The new system would require upgrading the electric system to 400 amps. The cost to upgrade the electrical system is \$20,000.00 - \$30,000.00. Phase II of the project would include improvements to the ventilation system in the garage. Phase II will be presented at the May 2013 Town Meeting. The bid opening for this project is scheduled for October 18<sup>th</sup> at 11:00 AM.

Article #20 Unpaid Bills:

Charles Aspinwall:

<u>Department:</u>	<u>Vendor:</u>	<u>Amount:</u>	<u>Comment:</u>
Police Department	Rocky's Ace Hardware	\$ 54.42	(5) Invoices
DPW	Snobandit Manufacturing	\$2,400.00	(1) Invoice
Weights & Measures	Michael Clancy	\$ 113.00	Reimbursement

The DPW unpaid bill is for a box plow to plow the Jopa & library parking lots. The funds were encumbered in FY12 and the cost will be covered under the DPW's budget.

Article #9 Town Hall A/C Compressor or Replacement:

Charles Aspinwall:

Proposals:

(A) Replace compressor with main bearing damage:	\$26,225.00
(B) Replace compressor with CEK & Starter Upgrade:	\$45,656.00

The difference between the two proposals is "A" is replacing the chiller compressor. Proposal "B" is replacing the chiller compressor and adds a compressor oil injection kit which helps protect the chiller during periods of low AC loads and during the spring and fall seasons. The chiller is approximately 15 years old with about 10 years of service life left. A new chiller costs approximately \$100,000.00.

Article #21 Hazard Mitigation Grant – Town Buildings:

Charles Aspinwall:

Several years ago a study was done to see what the town could do to mitigate hazards to town properties, for example the Dover Road Pump Station project. This grant would "harden" town buildings against snow, tornadoes, hurricanes, etc. or create "safe rooms" for Public Safety Personnel. The request is for funds to conduct a feasibility study to determine the cost of "hardening" buildings or

creating "safe rooms". The grant application is due in December 2013. If the grant is awarded, FEMA will reimburse the town 75% of the cost of the project.

Article #1 Amend Debt Budget:

Charles Aspinwall:

There is an opportunity to pay off the debt from the flood damage repairs completed on the Farm Street, Island Road, Causeway Street and Ridge Street culverts and the Landfill Caps now rather than over the course of ten years. The total is \$191,327.00. The interest over ten years would be approximately \$60,000.00. The town will face some capital projects in those ten years that will require borrowing. The town is not near its "debt ceiling" and is in a very good borrowing position.

Article Recommendations:

Susan Vecchi made a motion to recommend Article #5 Zoning Bylaw Amendment Mixed Use Facing Main Street; Peter Jurmain seconded. Vote: 8/0 motion carries.

Chris Smith made a motion to recommend Article #4 Zoning Bylaw Amendment Refuse Facilities; Susan Vecchi seconded. Vote: 8/0 motion carries.

Chris Smith made a motion to recommend Article #3 Expedited Permitting for 1073 Main Street; Susan Vecchi seconded. Vote: 8/0 motion carries.

Old Business/New Business:

Charles Aspinwall: The Tax Base Levy Growth for FY13 was certified for \$141,196.00 and was budgeted for \$102,000.00 leaving approximately \$42,000.00 available.

Chris Smith made a motion to approve payment to the United States Post Office in the amount of \$516.22 for the mailing of the Fall Town Meeting Warrant; Susan Vecchi seconded. Vote: 8/0, motion carries.

Upcoming Meeting Schedule:

October 3, 2012 7:30 PM  
Veterans Memorial Building, Room 229

October 10, 2012 7:30 PM  
Veterans Memorial Building, Room 229

October 17, 2012 7:30 PM  
Veterans Memorial Building, Room 229

Annual Fall Town Meeting:

November 5, 2012 7:30 PM

Middle/High School Auditorium

Minutes Approval:

Susan Vecchi made a motion to accept the September 19, 2012 meeting minutes as written, Jim Smith seconded. Vote: 8/0 motion carries.

Adjourn:

Chris Smith made a motion to adjourn the meeting at 8:35 PM; Susan Vecchi seconded. Vote 8/0 motion carries

Respectfully submitted,  
Deirdre Gilmore